Biomed Work Order Completion Summary

REPORT DESCRIPTION

This report reflects the count of Work Orders, the count of critical reporting issues, and completion percentage by month of Preventive Maintenance Work Orders. It also provides a count, by month, of corrective actions taken.

This is not a standard report included within TMS OnSite/TMS OnLine. It can be developed using the C1 Report Designer software provided by Four Rivers Software should you have the resource to do so. Additional documentation to guide you through the development of the report will be provided upon request. If you would like modifications to the report as shown, a report creation request may be submitted to our Services Department via techsupport@frsoft.com for creation and delivery to you. The below listed fields are all standard fields used within TMS.

INFORMATION IN USE

- Work Order Number
- Account Description
- Work Order Description
- Asset Number
- PM Schedule Due Date
- Date Completed
- Problem, Cause, Item, and Action Fields

REFERENCE ITEMS

- Clear descriptions on the PM Schedules for reflection as work order description
- Ensure correct statuses are used
- Active
- Completed or Closed
- Effective management of PM type work orders; ensure completion date and appropriate comments are entered when completing/closing work order.

IMPORTANT NOTE

Failure to correctly enter completion dates when setting a work order to complete/closed will cause incorrect/unnecessary negative results within the report.