

Transaction Center

LEASE AND TRANSACTION ACTIVITIES SOFTWARE - MANAGE PROCESSES WITH EASE

As companies focus on increasing efficiency and productivity, property managers and executives must better understand how transactions are conducted.

With an ever-growing portfolio, reducing occupancy costs, optimizing portfolio opportunities and managing pipelines become a lower priority for managers trying to navigate the many facets of lease and transaction management.

Transaction Center is designed to alleviate the pains associated with a developing portfolio and assists

with key capabilities allowing for company-wide improvements, directly impacting the speed and capacity for growth. With our cloud-based software platform, you can improve the way leases, projects, and transactions are handled from anywhere – reducing delays in response times.

Transaction Center helps in identifying opportunities, managing the processes associated with transactions, and reporting key metrics that boost productivity. From start to finish, Transaction Center is a seamless, integral component of your real estate lifecycle.



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I Transaction Center

EMBRACE FULL TRANSACTION MANAGEMENT WITH EASE

Transaction Center allows users to clearly define lease terms, create and assign actions and tasks, and conduct meetings all within the application. Anywhere you have internet, you can connect to your leases and transactions with key capabilities to help maintain an optimized workflow.

• Easy scheduling and kickoffs.

Never miss a critical date or an important transaction from a lease or project. Schedule, assign, and monitor tasks and resources from an easy-to-read Gantt chart. Expand each line item to view details. If needed, you can attach documents to line items.

• Document control.

Track the ever-changing versions of leases, contracts, approvals and exceptions effortlessly.

• Data in a consistent format.

Achieve greater organizational clarity and allow executives to get a summary of information highlighting current and projected portfolio statistics and KPIs in a consistent, reliable format. Stakeholders can also review data across an electronic workflow.

TRANSACTIONS All Transactions V anowing Last and Days									+	0
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	Gantt Chart			Version 1	× + ₩				9 8 2 0	
New Office Acquisition - Mississau ga	Summary	Taaka	Duration	fon 12 Aug 2019 Non 19 Aug 2019 No	on 26 Aug 2019 Mon	02 Sep 2019	Mon 09 Sep 2019	Mon 16 Sep 2019	Mon 23 Sep 2019	Mon 30 Sep 2019
ITEMS ASSIGNED TO ME				T W T F S S M T W T F S S M	T W T F S S M T	W T F S S M	T W T F S S	M T W T F S S	I M T W T F S	S M T W T F S S
	Siblings .	A Phase 1 - Initiation	44 days						_	
Tasks O Action Items Active	Action Items	Needs Analysis	5 days							
	Buildings & Leases	Team Formation	10 days	Team Formation						
OPPORTUNITY ACTIVE	Comments	Broker Selection	5 days	Broker Selection	ո 📩 հ					
	Documents	High Level Market Assu	20 days	High Level Ma	arket Assumptions				h	
Santa Ana Renewal ITEMS ASSIGNED TO ME		Request For Services	1 day				Re	quest For Services	<u>_</u>	
	Gantt Chart	Broker Engagement Letter	3 days				Broker	Engagement Letter	<u> </u>	
Taska O Action Items	KPI (Kick Off Meeting	1 day					Kick Off N	leeting	
Tasks O Action Items In Progress Active	Meetings	A Phase 2 - Market Search	12 days					Phase 2 - Mark	et Search	
	Resources 10	Deal Timeline	1 day					Dea	al Timeline	
ACTIVE ACTIVE	Risks 1	Market Survey	1 day					1.	Aarket Survey	<u> </u>
101 California Renewal	Custom Fields	Employee / Client / Com	1 day					Emple	oyee / Client / Compet	itor Mapping
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	14		1 day							List Of Options
Tasks O • Action Items	15	Dual Agency Consent L	1 day						Dual	Agency Consent Letter
In Progress Active Ac	16		1 day							Tour Buildings
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	11		1 day						RFP Deve	opment & Feasibility Analysi
	15		1 day							
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	2		1 day							Determine 1
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		20000 2000000								
OPPORTUNITY ACTIVE	31		4 days							
Oklahoma City Lease Acquisition	31	000000000000000000000000000000000000000	1 day							
Stanoma City Lease Acquisition Solve per page 1-7 of 7	3	Opinion Surveys	1 day							

Ensure a seamless flow through the real estate lifecycle, providing stakeholders access to the right information at the right time.

IMPROVE EFFICIENCY WITH INTEGRATION

On its own, transaction management is a valuable software function. As a primary add-on for Accruent's Project Center or Portfolio Center, Transaction Center can help improve response time, reduce workloads, and enhance internal customer satisfaction. Transaction Center helps users to achieve clarity across portfolios, manage processes and procedures digitally, and compose various scenario plans through business alignment and workplace agility. Compliance is supported via consistent calculations, reporting, and precise administration functionality. All transactions are documented within the application. In the event of an audit, relevant documents can be retrieved to prove compliance.

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leev Office Acquisition - Mississau Text A stored To te Taks A stored To te Taks Action Items Active Acti	Summary Siblings Action Items Buildings & Leases Comments Documents Gentt Chart	COST SAVINGS Calegory Parking Coccession Retal Payments Parking Cost Reduction Restoration & Removal	Vatue 50 5264.000 50 50
Tasks 0 • Action Herrs In Progress 0 • Action Herrs Active Of California Renewal EMS Assumed To ME	KPI Meetings Resources Risks Custom Fields	TOTAL COST ANYHOS \$264,000 	Value
Tasks 0 • Action Herrs In Progress Active		Rental Abatement (gross annua) Space Efficiencies	\$137,500 \$393,750
New Lease Acquisition		Termination Rights Allowance	50
Tasks 0 + Action Items In Progress 0 OPPORTUNITY ACTIVE		TOTAL COST AVOIDANCE \$531,250 TOTAL VALUE ADD \$795,250	
Renewal FEMS ASSIGNED TO ME			
Tasks O Active Active			
klahoma City Lease Acquisition	©		

Strategic, technical, and operational procedures combine to illuminate information supporting the decision-making process.

GAIN CONTROL OF YOUR REAL ESTATE

Whether in a commercial or corporate real estate environment, every enterprise has unique needs and processes.

Transaction Center is the industry solution for gaining control of your real estate. As an integrated workplace management software (IWMS) solution with Accruent Project Center and Portfolio Center, portfolio and transaction managers can follow critical path milestones to track location alternatives and monitor a transaction from inception to completion all in a single database from anywhere an internet connection is available.

