

# EOC Summary Report by Date Range

## REPORT DESCRIPTION

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This report provides a summary of Asset Inventory and Work Orders against the assets grouping the work order counts by Priority Risk. The report period is for the past calendar year.

This is not a standard report included within TMS OnSite/TMS OnLine. It can be developed using the C1 Report Designer software provided by Four Rivers Software should you have the resource to do so. Additional documentation to guide you through the development of the report will be provided upon request. If you would like modifications to the report as shown, a report creation request may be submitted to our Services Department via [techsupport@frsoft.com](mailto:techsupport@frsoft.com) for creation and delivery to you. The below listed fields are all standard fields used within TMS.

This report is a summary by month covering the past 12 months or information used with the EOC Detail Report.

## INFORMATION IN USE

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- Assets: Active assets = Count of assets where the Status is not in INACT, RETIR, UNLOC
- Assets: Retired assets = Count of assets with a RETIRED date in the month indicated
- Scheduled = WO Type Code in PM, PMU, UPM
- Quality Indicators: Cause Code Descriptions assigned to WOs
- NaN = Result is zero or less
- High Risk = Scheduled WOs with Priority Code <>1
- Aged WOs are calculated from Date Available (Scheduled WOs), or Date Created (Unscheduled WOs)
- Prompts for Date Range, Segment, and Site Name

## REFERENCE ITEMS

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- Accurate and timely record updates to Assets
- Ensure correct statuses are used
- Active
- Completed or Closed
- Effective management of PM type work Orders; ensure completion date and appropriate comments are entered when completing/closing work order
- Ensure the most up-to-date quality indicators are available within the Problem, Cause, Item, and Action Fields for use in completing work orders.

## IMPORTANT NOTE

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*Failure to correctly maintain asset records and enter completion dates when setting a work order to complete/closed will cause incorrect/unnecessary negative results within the report.*