





MAINTENANCE CONNECTION



INCLUDED TRAINING



Accruent Academy believes that helping your users understand our software's capabilities to become proficient in the new systems quickly is the key to your success. This takes serious training. The success of a major software application deployment or upgrade has a direct correlation with the thoroughness of the training provided. Accruent Academy is the solution to add value to the digital transformation occurring in your organization and enable your users to get the most out of their Accruent software.

Accruent Academy delivers world-class training solutions, standard with your Maintenance Connection software contract. Instead of purchasing separate training courses, a set of training licenses will be included, increasing training access and leading to faster enablement, higher user adoption, and greater software ROI. These are the included courses:

Course	Format			Role		
		Supervisor	Technician	Purchasing Manager	Dispatch	System Admin
Fundamentals	eLearning	X	X	X	Х	X
Assets & Infrastructure	eLearning	X	X		х	Х
Work Order Management	eLearning	X	Х		X	X
Preventive Maintenance & Project Management	eLearning	х				х
Parts and Purchasing	eLearning	x		X		Х
MC Express	eLearning	Х	x			Х
Reporting	eLearning	X		X		X
End-User Certification Exam	Exam	x				Х
System Administrator	eLearning					X
System Admin Certification Exam	Exam					Х

Additionally, all users have access to the <u>Accruent Academy Video Library</u> which contains short instructional videos on many topics.

ADDITIONAL TRAINING



Accruent Academy also offers additional training courses for purchase via Accruent Academy or Statement of Work (SOW).

Course	Description	Audience	Format	Duration	Price	Unit
Maintenance Connection Standard Instructor-led	This instructor-led training course provides an overview of all the features and functions of Maintenance Connection to get you acclimated to the system navigation, terminology, and potential for your organization. It covers the key concepts and processes of each of the main Maintenance Connection modules and includes hands-on exercises to reinforce the topics learned. The session will include a single customer and a maximum of 10 participants.	System Administrators Site Administrators Maintenance Managers	Virtual Instructor- led or onsite	16 hours	\$4,500 virtual \$6,000 onsite plus travel expenses	per session
System Administrator Package	This instructor-led course is a subset of the Maintenance Connection Standard Instructor-led course, targeted at System Admins. It covers the Fundamentals, Reporting, and System Administration modules. The session will include a single customer and a maximum of 10 participants.	System Administrators	Virtual Instructor- led	8 hours	\$2,200	Per session virtual
Product Lead/Supervisor Package	This instructor-led course is a subset of the Maintenance Connection Standard Instructor-led course, targeted at Product Leads and Supervisors. It covers these modules:	Project Leaders Supervisors	Virtual Instructor- led	12 hours	\$3,200	Per session virtual
Technician Package	This instructor-led course is a subset of the Maintenance Connection Standard Instructor-led course, targeted at Technicians. It covers these modules: • Fundamentals • Assets and Infrastructure • Work Management • MC Express The session will include a single customer and a maximum of 10 participants.	Technicians	Virtual Instructor- led	8 hours	\$2,200	Per session virtual
Purchasing Manager Package	This instructor-led course is a subset of the Maintenance Connection Standard Instructor-led course, targeted at Purchasing Managers. It covers the Fundamentals, Parts and Purchasing, and Reporting modules. The session will include a single customer and a maximum of 10 participants.	Purchasing Managers	Virtual Instructor- led	5 hours	\$1,500	Per session virtual
Dispatch Package	This instructor-led course is a subset of the Maintenance Connection Standard Instructor-led course, targeted at Dispatchers. It covers the Fundamentals, Work Management, and Assets and Infrastructure modules. The session will include a single customer and a maximum of 10 participants.	Dispatch Units Requesters Call Center	Virtual Instructor- led	4 hours	\$1,200	Per session virtual





Course	Description	Audience	Format	Duration	Price	Unit
Reporter Series	This series of 4 instructor-led training courses provide an in-depth look at all the features, functions, and real-life uses of the Maintenance Connection Reporter application. It covers the key processes for creating and managing	All users	Virtual Instrutor-	11.5 hours (4	\$600	Full series Single
	your reports and includes hands-on exercises to reinforce the topics learned.		led	sessions)	\$175	session
MicroLearnings	MicroLearnings are customized micro-modules, developed on a standard template, and customized to the customer configuration in text, video & branding. These files can be loaded into the customer Learning Management System (LMS).	All users	SCORM, AICC, TinCan	5-10 minutes each	\$ 5,775 \$ 7, 975	Pack of 5 Pack of 7
					\$ 11,000	Pack of 10
Fundamentals eLearning File	The Fundamentals Training Course will introduce you to the basics of Maintenance Connection. From logging in to navigation tools, this course will provide an overview of how to start using MC by discussing various applications, modules, pages, and records.	All users	SCORM, AICC, TinCan	1 hour	\$4,400	per file
Assets and Infrastructure eLearning File	The Assets and Infrastructure Training Course will introduce you to the purpose and identification of assets, various helpful functionalities about assets, and multiple areas within Maintenance Connection that deal with the settings and management of asset records.	System Admins Site Admins Maintenance	SCORM, AICC, TinCan	1.5 hours	\$6,600	per file
Work Order Management eLearning File	The Work Order Management Training Course will introduce the purpose and functionality of work order pages, sections, fields, and creation methods.	System Admins Site Admins Maintenance	SCORM, AICC, TinCan	2 hours	\$9,130	per file
Preventive Maintenance and Project Management eLearning File	The Preventive Maintenance and Project Management Training Course will introduce all aspects of Preventive Maintenance and Project Management functions in Maintenance Connection	System Admins Site Admins Maintenance	SCORM, AICC, TinCan	2 hours	\$5,830	per file
Parts and Purchasing eLearning File	The Parts and Purchasing Training Course will introduce all aspects of the Parts and Purchasing functions in Maintenance Connection.	System Admins Site Admins Maintenance	SCORM, AICC, TinCan	1.5 hours	\$5,830	per file
MC Express eLearning File	The MC Express Training Course will introduce all aspects of MC Express, our mobile product module in Maintenance Connection. This	System Admins Site Admins Technicians	SCORM, AICC, TinCan	1 hour	\$4,400	per file
System Administrator eLearning File	The System Administrator Training Course will introduce you to the purpose and functionality of various system administration privileges and functionality.	System Admins Site Admins Maintenance Managers	SCORM, AICC, TinCan	2 hours	\$5,830	per file
Reporting eLearning File	This training course will introduce users to essential reporting functions, like data building blocks and criteria, and the more advanced configuration setup of reports by connecting data relationships.	System Admins Site Admins	SCORM, AICC, TinCan	2 hours	\$7,370	per file

ADDITIONAL TRAINING



Custom Training

Accruent Academy can also create custom training, tailored to your environment, built from a collaboration between our training team and your Subject-matter Experts. This includes eLearning which can be loaded into your Learning Management System and used to train unlimited users and instructor-led training at your location or virtually using your configuration. Reach out to training@accruent.com for more information.